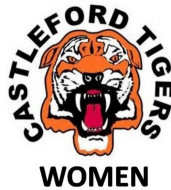


## **JOB DESCRIPTION**

### **CASTLEFORD TIGERS WOMEN TEAM MANAGER**

#### **1. GENERAL DETAILS**

Job Title	Castleford Tigers Women Team Manager
Salary	Negotiable
Reports to (Position)	Community Director
Appointment/start	Immediate
Date	May 2021



### 3. PURPOSE OF POSITION

Manage operations, administration, logistics and team support of the Tigresses playing group. Providing direction and strong leadership focused on creating and sustaining a focused high performance environment.

### 4. KEY ACCOUNTABILITIES

#	KEY RESULT AREA	KEY ACTIVITIES
1.	Tigresses Team Operations Management	<ul style="list-style-type: none"><li>• Manage and co-ordinate all team off field logistics including travel to and from games and tour itineraries, training, gear and equipment requirements, pre and post-game responsibilities and commitments</li><li>• Work with the Governing Body regarding competition(s) rules to ensure full understanding and compliance</li><li>• Ensure all sponsorship contractual requirements are met</li><li>• Work with the Head of High Coach to ensure all players, coaches and managers contribute to an improvement process and this process is effectively managed</li><li>• Provide the Tigers Board and Foundation Board with updates on team operations, including preparing regular reports for Board Paper submissions.</li><li>• Effectively manage team operations within defined budget allocation</li></ul>

## Job Description: Castleford Tigers Women Team Manager

2.	Player Management	<ul style="list-style-type: none"><li>• Effectively manage team communications to ensure Tigers central PR team, players, coaches and managers are updated and aligned with all relevant information</li><li>• Ensure team expectations, policies and standards of player behaviour are adhered to including managing any disciplinary requirements</li><li>• Working with the Commercial team to manage player promotional requirements and media requirements</li><li>• Ensure player welfare is managed in line with COVID requirements.</li><li>• Proactively provide the Community Director with updates on all player behaviour, culture and any issues</li></ul>
3.	Team Resource Management	<ul style="list-style-type: none"><li>• Effectively manage and communicate with the wider support team, doctors, physio's etc.</li><li>• Establish and manage effective team management systems and processes</li><li>• Manage access to training grounds and playing venues</li><li>• Operate within assigned operational budget</li></ul>

## Job Description: Castleford Tigers Women Team Manager

4.	Relationship Management	<ul style="list-style-type: none"> <li>• Build and maintain effective working relationships with the Tigers central Marketing &amp; Media team</li> <li>• Ensure Marketing &amp; Media team are promptly updated with all media requests and requirements</li> <li>• Work with the Tigers Foundation to support strategy, growth and expansion of the female game</li> <li>• Build effective relationship and communication with management teams across the club</li> </ul>
5.	People Leadership	<ul style="list-style-type: none"> <li>• Ensure health and safety protocols are followed in any policy(s)</li> <li>• Coach, motivate and inspire staff working as part of the operations team to optimise performance and achieve both strategic and operational objectives</li> <li>• Create an enthusiastic and successful working environment</li> <li>• Implement processes to ensure players, coaches and staff are delivering best practice and managing performance</li> <li>• Set clear expectations and hold people accountable for delivering results and outcomes</li> <li>• Establish and maintain strong relationships across all levels of the business</li> </ul>
6.	Strategic Alignment	<ul style="list-style-type: none"> <li>• Collaborate and contribute to the delivery of the 'Tigers Way' and promoting our values</li> <li>• Actively engage in other duties, projects where appropriate</li> </ul>

## 5. DIMENSIONS

Operating within assigned operational budgets Working with all Tigresses playing groups and players.  
Ensure compliance to the competition rules

## 6. CHALLENGES OF THE JOB

The role is accountable for the team management of the Castleford Tigresses Team. Throughout the course of a season, this role will encounter many unplanned activities which will require responsive and proactive strategies to be implemented whilst ensuring the environment remains focused on high performance and achievement.

## 7. KEY RELATIONSHIPS

<b>Internal</b>	General Manager & Community Director Commercial Manager Head of Operations Marketing and Media Team Tigers Foundation Wider Tigers staff departments
<b>External</b>	WSL Clubs RFL Players / Media Other club Team Managers /staff Travel providers and other suppliers Sponsors/Stakeholders

## 8. REQUIREMENTS

Level of Education	Any/all
Field of Education	Any/all considered.

## Job Description: Castleford Tigers Women Team Manager

Years of Experience	1 + years
Language Requirements	English
Specific Knowledge/Skills	Managerial/supervisor experience within strong team environment and/or high performing teams/athletes Understanding and appreciation of Rugby League Interpersonal / Influencing
Functional Competencies	Managerial Leadership Professional Functional / Operational
Core Values	Leadership, Commitment, Unity, Excellence, Belief, Fostering a 'WIN' culture.

### 9. TO APPLY

Send a covering letter and CV to the Community Director via <a href="mailto:foundation@castigers.com">foundation@castigers.com</a> Closing date: 21st May 2021
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**\*Note:** This job description provides an indicative outline of the purpose and accountabilities of the position. Specific performance requirements and expectations will be agreed in annual performance reviews.